

**MENTAL HEALTH ASSOCIATION OF NYC, INC.  
PROS**

**Job Description**

**Title:** Psychiatric Nurse Practitioner – Part-Time (1.5 Days)

**Position Description:** Assess, plan and evaluate the mental health and care of adult individuals with mental illness. Responsible for performing the duties of a Psychiatric Nurse Practitioner including - completion of psychiatric assessments and updates, medication management, and psychiatric crisis intervention. The position also requires strong writing and computer skills to ensure compliance with OMH and Medicaid requirements.

**Reports to:** Psychiatrist and Director

**Major Job Duties/Responsibilities:**

- Perform and document initial psychiatric evaluation of all individuals admitted to the clinic component of the program
- Perform and document psychiatric updates as needed and required
- Review and assess Individualized Recovery Plans
- Facilitate medication management and symptom management support groups
- Maintain up-to-date charting and other documentation as required
- Provide crisis intervention, including emergency hospital admission support
- Actively participate in team meetings and weekly Clinical meetings
- Complete trainings in Evidence Based Practices for working with dually disordered individuals and tobacco treatment.
- This is a 1.5 days per week position. (about 10.5 hours)

**Qualifications:**

- Must be licensed and registered as a Nurse Practitioner in New York State as a Psychiatric Mental Health Nurse Practitioner.
- Experience working with individuals with severe and persistent mental illness and substance use is preferred.
- Experience and interest in community psychiatry a plus
- Excellent computer literacy skills
- Bilingual/bicultural a plus

**How to Apply**

Please send resume and cover letter to: Angela Mora-Vargas at: [AMora-Vargas@mhaofnyc.org](mailto:AMora-Vargas@mhaofnyc.org)

Please include on Email Subject Line: ‘PNP- PROS Program’