

MENTAL HEALTH ASSOCIATION OF NYC, INC.
PROS

Job Description

Title: Psychiatric Nurse Practitioner

PartTime, 14 hours

Position Description: Assess, plan and evaluate the mental health and care of adult individuals with mental illness. Responsible for completion of psychiatric assessments and updates, medication management, and psychiatric crisis intervention under the supervision of a Licensed Psychiatrist. The position also requires strong writing and computer skills to ensure compliance with OMH and Medicaid/Medicare requirements.

Reports to: Director

Major Job Duties/Responsibilities:

- Perform and document initial psychiatric evaluation for individuals admitted to the clinic component of the program
- Write prescriptions for psychotropic medications as allowed by state regulations and collaborative practice agreements.
- Provide medication management including prescription refills and medication education to consumers.
- Administer medications including those administered by injection
- Monitor patients' medication usage and results
- Perform and document psychiatric updates as needed and required
- Review, assess and approve clinical components of Individualized Recovery Plans
- Facilitate medication management and symptom management support groups
- Maintain up-to-date charting and other documentation as required, utilizing an electronic record keeping system
- Provide crisis intervention, including emergency hospital admission support and follow up with inpatient treatment team when necessary
- Actively participate in team meetings and weekly Clinical meetings
- Provide training to other team members on topics including clinic practice, medications and drug interactions
- All other duties as assigned

Qualifications:

- NYS licensed Psychiatric Nurse Practitioner
- Certification by a National Nursing Body
- A Master's degree in Nursing
- Certified to bill as a Medicare provider
- Experience with the adult SPMI population is preferred
- Experience and interest in community psychiatry a plus
- Excellent computer literacy skills
- Bilingual/bicultural a plus

How to Apply

Interested applicants should send cover letter and resume to Kimberly Williams at KWilliams@mhaofnyc.org

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.