



MENTAL HEALTH ASSOCIATION OF NEW YORK CITY, INC.

Department/ Program: Department of Children and Family / Family Resource Center of Western Queens

Title: Family Advocate (Full Time 35 hrs a week)

Job Description:

The Family Advocate must be a parent or caregiver of a child with a serious emotional and / or behavioral challenge and have experience in navigating the mental health system as well as other child-serving and family serving systems. The Family Advocate is responsible for providing advocacy, supportive and educational services to families with youth who have serious emotional or behavioral challenges. Promotion of quality services, family empowerment, and provision of support to family members are central features of this position.

Job duties & responsibilities:

- Family Advocate will collaborate with families to assess their needs and link them to appropriate resources in their community.
- Family Advocate will partner with other staff members of the Family Resource Center to provide supportive services that meet the needs of children, youth, and families.
- Family Advocate will conduct outreach and presentations to schools, early intervention programs, clinics, and other community based providers.
- Family Advocate will facilitate / co-facilitate parenting education and support groups.
- Family Advocate will organize and support social and recreational activities for families.
- Family Advocate will work with socially, economically, culturally, and ethnically diverse groups in a mutually respectful manner using a strength-based and flexible approach.
- Family Advocate will complete all paperwork in a timely manner.
- Family Advocate will conduct home, office, and visits to meet the family where they are.
- Other duties as assigned.

Qualifications:

The Family Advocate must be a parent or caregiver of a child with a serious emotional and / or behavioral challenge and have experience in navigating the mental health system as well as other child-serving and family serving systems. Family Advocate will be required to complete PEP training and Family Peer Advocate Credentialing. Computer literacy and familiarity with Microsoft Office and ecompass a plus. Bilingual and bicultural candidates are encouraged to apply.

Apply: Interested applicants should send resume and cover letter to iconcepcion@mhaofnyc.org

All qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.